

# Thorold BIA General Membership Meeting

MINUTES

NOVEMBER 13, 2012 8AM

THOROLD COMMUNITY CREDIT UNION

<b>TYPE OF MEETING</b>	General Meeting
<b>FACILITATOR</b>	George Cottage, Chairman
<b>MINUTES TAKEN BY</b>	Erica Villeneuve
<b>ATTENDEES</b>	Chair George Cottage, Councilor Tim Whalen, Treasurer Michael Skrtich, Erica Villeneuve, Erik Olesen, John Bratton, Terry Ohm, Bill VanderKlippe, Gary Oblinsky, Marsha Coppola, Jenna, Lauren Krupa
<b>ABSENT</b>	Vice Chair Serge Carpino

## 1. CALL TO ORDER

Call to Order at 8:05am

## 2. APPROVAL OF THE MINUTES FROM MEETING OCTOBER 9, 2012

ACTION ITEMS	PERSON RESPONSIBLE
A motion was made by Erik Olesen to approve the minutes from the last General meeting held October 9, 2012. Second by Terry Ohm. CARRIED.	n/a

## 3. BUSINESS ARISING FROM THE MINUTES

### A) 2013 BUDGET

<b>DISCUSSION</b>	<p>The board has gone over the budget for 2013. Changes have been made but the overall total has not been altered. It remains at \$36,000. Coordinator category went up to allow for overseeing the BIA website. Downtown Maintenance category went up to cover weed control. Events category went down because BIA members did not want to close the street for many events. The BIA has budgeted for the car show and 2 additional events. The audit cost has increased by \$400. The BIA has no choice on this one.</p> <p>The budget should have \$3000 set aside annually for flowers/dirt/planting for the flower beds. This could be taken from the miscellaneous category leaving \$1200 for misc. The City plants flowers all across town. Can the City contribute to the flowerboxes? Tim will bring it up at Council.</p> <p>Can the BIA look into why the audit price went up so much? It's privately looked after and the City can't change that price.</p> <p>The TSS bursary should be added into the budget. It should come from the remaining misc. budget.</p> <p>The BIA could ask for \$1600 from the City under Community Grants to help cover the audit cost. The Community Grants money is set aside for community events. The BIA should be self sufficient and not use money for the community to pay for its own audit expenses. The BIA has made money off events and given it to charities. We should keep that money and use it to offset the budget.</p> <p>Downtown Maintenance covers garbage removal, sweeping, weeds and street cleaning.</p>
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ACTION ITEMS	PERSON RESPONSIBLE
Michael Skrtich made a motion to take \$3000 out of the misc. category and create a flowerbeds category in the 2013 budget. Second by Bill VanderKlippe. CARRIED.	n/a
Bring up the idea of the City contributing to planting flowerbeds in the BIA at City Council.	Tim Whalen
Terry Ohm made a motion to take \$500 from the misc. category and create a category for the Thorold Secondary School bursary in the 2013 budget. Second by Bill VanderKlippe. CARRIED.	n/a
Michael Skrtich made a motion for Erica to apply for the City's Community Grants for \$2500 for community events. Second by Marsha Coppola. Tim abstained from the vote. CARRIED.	n/a
Apply for \$2500 in Community Grants.	Erica
Michael Skrtich made a motion to approve the 2013 budget as amended. Second by Bill VanderKlippe. CARRIED.	n/a

## B) TREE TRIMMING

<b>DISCUSSION</b>	The trees were being trimmed and the City shut them down. The trimmer will return under the supervision of the City for the last 7 trees. They will remove the lights, trim the trees and reinstall the lights. This should happen before the Santa Claus Parade. The trimmers left the street a mess and merchants were unhappy. This might have been due to them being shut down by the City but regardless, they will be instructed to clean up after themselves and leave the street as they found it. Also, they will be the ones responsible in replacing the broken lights.
ACTION ITEMS	PERSON RESPONSIBLE

## C) FLOWERBEDS

<b>DISCUSSION</b>	The flowerbeds are all done. They are built and Michael Skrtich's mother planted all the bulbs. Each planter has 50 tulips and 45 hyacinths that will pop up in the spring. This could be done by the Thorold Horticultural Society in the future.  Hanging flower pots will be coming down this week.
ACTION ITEMS	PERSON RESPONSIBLE

## D) BIKE RACK COMMITTEE

<b>DISCUSSION</b>	The Bike Rack Committee decided to go with a circular shape on a post design and to hold a contest to design the image within the circle. Thorold Secondary School will make them for us. The winner of the contest whose design is chosen will get paid for their efforts.
ACTION ITEMS	PERSON RESPONSIBLE

## E) BIA WEBSITE

<b>DISCUSSION</b>	The BIA website is up. Please get any changes or additions to the site to Erica asap because once the programmer's contract is up, Erica can only make small changes and additions to the site. The BIA will also look into hosting the site ourselves.
ACTION ITEMS	PERSON RESPONSIBLE

## F) HALLOWE'EN PARADE

<b>DISCUSSION</b>	The Hallowe'en Parade was successful. It rained but we still got 100 people to come out. We still have 300 bags for next year. The Mayor gave out trophies for the kids. Ricky's Big Scoop, Panini Café and Gypsy Alley got balloon displays afterwards for their events. Invoices will be submitted to the BIA.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	
Submit invoices for Hallowe'en Parade expenses.	Marsha	

## G) PLANNING GRANT

<b>DISCUSSION</b>	This was brought up at Council last week but the planner was off.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	
Look into the planning grant.	Tim Whalen	

## H) BEAVERDAMS PARK

<b>DISCUSSION</b>	A letter was sent to the City regarding Beaverdams park but nothing was heard back.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	
Bill VanderKlippe made a motion to prioritize the list of requests and resend the letter to the City. Second by Michael Skrtich. CARRIED.	n/a	

## I) PARKING SIGNAGE

<b>DISCUSSION</b>	The BIA will ask the City to put up signs to direct people to parking and signs in the parking lots to tell people if it's free. Tim will look into this. The Old Fire Hall parking lot isn't all free. There is private parking there. Also, there are 15 minute parking signs that are no longer applicable.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	
Look into the City putting up parking signs on the street and in the parking lots.	Tim Whalen	

## J) DOWNTOWN SOUND

<b>DISCUSSION</b>	A downtown merchant has been asked to wire their building with sound as a first step to an entire downtown sound system. \$500 has been allotted for this. Christmas music will be played. 102.5 plays this already. This will come in handy for other seasons as well as events such as the car show.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	

## 4. NEW BUSINESS

### A) CHRISTMAS EVENTS

<b>DISCUSSION</b>	<p>Christmas is coming up fast. Is the BIA doing anything for this? Businesses can do a holiday event and we can advertise them all together in schools and the paper. They can be printed on a holiday calendar if enough people contact us. If 13 events come in at least 2 days before the Santa Parade, they can be printed. Erica will let printers know if enough people get back to her with events.</p> <p>The BIA will have a Christmas Social this year. The board will discuss this at the next executive meeting and let everyone know.</p>
<b>CONCLUSIONS</b>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>
Call everyone in the BIA and see if they want to do an event for the holidays. Get results to printers if there are enough people participating.	Erica

### B) GARBAGE

<b>DISCUSSION</b>	<p>Gary Oblinsky is having a garbage problem where people are putting garbage in front of his buildings. There is a garbage bin grant offered by the BIA for \$300 towards the cost of the bin. Paola can be hired for \$5 a building to take care of moving the bags from the bin to the street on garbage mornings.</p> <p>The main issue is that the City won't pick up garbage behind the buildings because the laneway doesn't have a name. The laneway is between Panini Café and the old Fire Hall. Can we get a name put on the laneway?</p>
<b>CONCLUSIONS</b>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>
Call Mariano regarding the garbage problem in front of 3, 5, 7 and 9 Front Street North and the idea of getting a name on the laneway.	George

## 5. ADJOURNMENT

Meeting Adjourned at 9:08am.